

Terms and Conditions – School lunch

Mosaic School – Revised in June 2025

1. Registration

- Registration for the cafeteria/ lunch is done exclusively through this **parent portal**.
<https://my.ecolemosaic.ch/>
- A registration confirmation will appear in your personal account on the portal.
- Registration is valid for the entire school year, with a review possible on a quarterly basis (1st quarter from September to December, 2nd quarter from January to March, and 3rd quarter from April to June).
- The following options are available:
 - External: the student goes home for lunch.
 - School lunch with supervision: hot meals provided by the school via our service provider Adalia.
 - Lunch box with supervision : meal brought by the student, eaten in the canteen under the supervision of our teachers and teaching assistants (no microwave available, please provide suitable containers).

If your child is not registered for the canteen, you can book a meal on an occasional basis via the same parent portal.

- Occasional meal with supervision: Please notify the school at lunch@ecolemosaic.ch
 - Occasional lunch box with supervision: Notify the school at lunch@ecolemosaic.ch
- Any allergies or special dietary requirements must be indicated on the parent portal and on the medical form provided in July. Our school health department will ensure that these requirements are met: health@ecolemosaic.ch

2. Modification or cancellation of registration

- Registration is annual, with **reviews possible at the end of each trimester**. Changes to the meal plan (e.g., switching from supervised meals to supervised lunch boxes) can be made at the end of each trimester at least one month before the end of the quarter, via the parent portal.

In the event of cancellation during the term at the initiative of the family, the current term remains payable in full.

- In cases of force majeure (moving house, long-term illness), early termination may be considered upon presentation of supporting documents.

3. Rates and billing

- Lunches are billed three times a year. Payment is due within 30 days of the invoice date.
- The current rates are available on the parent portal at the time of registration and on the school contract signed for the school year.
- Prices take into account the school calendar: holidays, public holidays, and school events are therefore excluded.
- Occasional meals with supervision: \$26/day.
- Occasional lunch box with supervision: CHF 19/day.

4. Behavior and community life

- Respect for the rules of community life is essential for meals to run smoothly.
- Supervisory staff undergo regular internal training to ensure high-quality educational management.
- Families will be informed of any measures taken by the school.
- In the event of inappropriate or dangerous behavior, the student may be temporarily or permanently excluded from the cafeteria.